

### **Mandatory Conditions**

- (1) No supply of alcohol may be made at a time when there is no designated premises supervisor in respect of this licence or when the designated premises supervisor does not hold a personal licence or the personal licence is suspended.
- (2) Every supply of alcohol under this licence must be made or authorised by a person who holds a personal licence.
- (3) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price. For the purposes of this condition,
  - (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
  - (b) “permitted price” is the price found by applying the formula  $P = D + (D+V)$  where –
    - i) P is the permitted price,
    - ii) D is the rate of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
    - iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

Where the permitted price given by this formula is not a whole number, it should be rounded up to the nearest penny.
  - (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence:
    - i) the holder of the premises licence,
    - ii) the designated premises supervisor (if any) in respect of such a licence, or
    - iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence; and
  - (d) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.
  - (e) (i) Sub-paragraph (ii) applies where the permitted price on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.  
 (ii) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.
- (4) (a) The premises licence holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
- (b) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- (c) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either
  - (i) holographic mark or
  - (ii) an ultraviolet feature

### **Conditions consistent with operating schedule**

- (5) The licence holder shall maintain a CCTV system which gives coverage of all entry and exit points. The system shall continually record whilst the premises are open and conducting licensable activities.

All recordings shall be stored for a minimum period of 28 days and shall be capable of being easily downloaded. Recordings shall be made available upon the receipt of a request by an authorised officer of the Police or the local authority.

- (6) There shall be 'CCTV in Operation' signs prominently displayed at the premises.
- (7) An incident log (kept in a written or electronic form) shall be retained at the premises and made available to an authorised officer of the Police or local authority.
- (8) The licence holder shall operate a proof of age scheme such as Challenge 25, whereby the only forms of acceptable identification shall be either a photographic driving licence, a valid passport, military identification or any other recognised form of photographic identification incorporating the PASS logo or any other form of identification from time to time approved by the secretary of state.
- (9) The premises shall be fitted with a burglar alarm system.
- (10) The premises shall be fitted with a panic button system for staff to utilise in the case of an emergency.
- (11) A complaints procedure shall be maintained by the licence holder, details of which shall be made available in store upon request.
- (12) All staff shall receive training in relation to the sale of alcohol. No member of staff shall be permitted to sell alcohol until such time as they have successfully completed this training.
- (13) An age till prompt system shall be utilised in respect of alcohol.
- (14) A refusals register (kept in a written or electronic form) shall be maintained at the premises and shall be made available for inspection by an authorised officer of the Police or local authority.